



Guidelines for Political Activities in University of Iowa Residence Halls

University Housing & Dining offers politicians and political organizations access to residence hall students on a limited basis. A politician or political organization is defined as: candidates for public office, candidates running for University of Iowa Student Government (UISG), political organizations (both student and non-student) campaigning for election or campaigning on behalf of issues on the public ballot, or organizations that are sponsoring a political event. The following is a list of activities allowed and not allowed in University of Iowa Residence Halls.

What political activities are allowed in the residence halls?

- ✓ *Bulletin Boards/Posters*
- ✓ *Physical Distribution of Campaign Literature (at three designated sites only)*
- ✓ *Mailings/Mailboxes (UISG only)*
- ✓ *Campaign Dinners in Private Dining Rooms*

- **Bulletin Boards/Posters**

Approval will be granted for each candidate and recognized student organizations which sponsor political events to post on the main bulletin boards of each residence hall once prior to each election. In addition to advertising events, candidates and campaigns may post non-event related posters (such as posters encouraging voters to support a particular candidate or to register to vote) one time before each primary or general election.

Fourteen posters will be needed to cover the main boards, and 160 posters are needed for display on each floor of the residence halls. These must be stamped and distributed by the University Housing & Dining Administrative Offices, 4141 Burge Hall, 319-335-3000. For main boards, posters must be no larger than 11 x 17 inches; for floor bulletin boards, posters must be no larger than 8 1/2 x 11 inches. Posters can remain up for two weeks.

- **Physical Distribution of Campaign Literature**

Candidates or their representatives may request to have a table set up one time per candidate prior to each election in each designated area for the purpose of distributing literature or talking to students (see locations below). Requests should be made at least seven (7) days prior to date of activity to the Assistant to the Senior Director of University Housing & Dining. For information, call 319-335-3000. The maximum time limit for all distribution centers will be two and one half hours. Every effort will be made to grant permission in an equitable manner.

All distributions are subject to reasonable regulations of time and place. Persons working the tables must remain at the table (no activity is allowed in check line, near the check stands, on stairs, or in foyers, etc.) Table placement shall be as follows:

- Burge:** in the hallway outside of the Burge Market Place (entrance)
- Hillcrest:** on the first level outside of the Riverview Lounge, down the hall from the Information Desk
- Mayflower:** in the carpeted lobby area near the windows

- **Mailings/Mailboxes (UISG President/VP candidates only)**

Candidates for president/vice president of UISG may make a general distribution of printed campaign literature once through the mailboxes prior to each election. This material does not have to be personally addressed. Materials for UISG mailings must be approved by the Assistant to the Director, scheduled in advance, and delivered to locations designated by University Housing & Dining four (4) days prior to placement in mailboxes. For information on scheduling and the number of mailboxes, contact University Housing & Dining at 319-335-3000.

- **Campaign Dinners in Private Dining Rooms**

Private dining rooms may be reserved by students who want to invite political candidates or their representatives to give formal speeches. These rooms can be reserved through either Market Place dining offices using established procedures on a first come, first served basis. If space is requested during a meal time, candidates and participants not on a board plan for that particular meal must pay for the meal at the entrance to the Market Place.

What political activities are NOT allowed in the residence halls?

- ✓ *Posters on Walls, Windows, Public Doors, Building Entrances*
- ✓ *Distribution to Resident Rooms, Residential Areas*
- ✓ *Campaigning and the Distribution of Material in Public Areas*
- ✓ *Campaigning in Burge and Hillcrest Market Places*
- ✓ *Mailings/Mailboxes*

- **Posters on Walls, Windows, Public Doors, Entrances**

Posters are only permitted on designated boards as outlined on the first page in the section on bulletin boards. Posting is not permitted in any other area of residence halls.

- **Distribution to Resident Rooms, Residential Areas, Public Space**

Campaign or election materials of any kind may not be: 1) distributed door-to-door, 2) be placed underneath the doors or on doorknobs of residence hall rooms, 3) or placed in residential areas.

- **Campaigning and the Distribution of Material in Public Areas**

Campaigning and the distribution of any type of material (even “get out and vote” material) cannot be distributed anywhere in the residence halls, except as indicated on the first page in the section on “Physical Distribution of Campaign Literature”.

- **Campaigning in Burge and Hillcrest Market Places**

Campaigning and table to table “politicking” are prohibited in Burge and Hillcrest Market Place dining halls. All political activities that interfere with or disturb the normal dining room atmosphere are prohibited.

- **Mailings/Mailboxes**

Candidates for public office, all political organizations and any organization sponsoring a political event cannot distribute mail through residence hall mailboxes without United States postage.

If any problems arise, please contact the Assistant to the Senior Director, University Housing & Dining, Burge Hall, 319-335-3000.